

The BIOGRAPHERS' CLUB

www.biographersclub.co.uk

Dear Member

If you are a UK taxpayer, and are eligible to fill in your gift aid form below, the UK government will give the charity the basic rate of tax on your subscription as a gift. Please take the time to fill in the form ensuring to put your membership number down. It would also help keep our costs down if you would provide us with your current email address or fax number so that we may contact you by email or fax and keep our mutual costs to a minimum. Unfortunately, we will need the original of this form back in order to claim the Gift Aid. Thank you.

GIFT AID DECLARATION

Charity Registration Number: pending – The Biographers' Club Limited

[PLEASE USE BLOCK CAPITALS]

Surname _____

Title _____ Forename(s) _____

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Email Address: _____

Fax Number (if no email): _____

Membership Number _____

I wish all donations and annual membership subscriptions I make to The Biographers' Club Limited from 1st January 2003 to be treated as Gift Aid donations until I notify you otherwise. I understand that I must pay an amount of income tax or capital gains tax at least equal to the tax The Biographers' Club Limited reclaims on my subscriptions and donations in the tax year.

Signature _____ Date _____

€ If you are not eligible or do not wish to sign a Gift Aid declaration, please tick the box, and we will not approach you again.

Notes

1. You must pay enough income tax overall to cover the tax we reclaim. This includes tax under PAYE and tax deducted from bank interest. **If you are not a taxpayer or if you already claim tax relief on your subscription do not sign this declaration.** If in the future your circumstances change and you no longer pay sufficient tax, you can cancel your declaration.
2. If you are a higher-rate taxpayer we can only reclaim tax at the basic rate. You will obtain further tax relief by including the subscriptions or donations on your tax return.
3. You may cancel this declaration at any time by letting us know. Please also let us know of any changes in your name or address while this declaration is in force.

